



# EMPLOYMENT OPPORTUNITIES WITH SASKATOON CO-OP

**Position:** Maintenance II – HVAC/Refrigeration

**Responsibilities:**

- To complete both demand and preventative maintenance work orders and requests.
- To assess, troubleshoot and respond to all facility, equipment and grounds deficiencies.
- To maintain open and candid communication with the Maintenance Manager at all times.
- To practice fiscal responsibility working within expense limits and established timelines.
- To maintain inventory controls for cost effective operations.
- To oversee contract work being done and work closely with outside contractors to ensure a satisfactory completion of projects.
- To report to work with a positive, professional approach and attitude.
- To be dependable for all schedule shifts and call-ins.
- To maintain alert against unauthorized removal of merchandise.
- To operate all equipment in a safe responsible manner.
- To adhere to all Saskatoon Co-op policies and procedures.
- Other duties as assigned.

**Qualifications:**

- Applicants must have completed Grade XII or equivalent. Post-secondary education and/or technical trade Journeyperson status in HVAC/Refrigeration is required with at least 5 years related experience.
- Must have and maintain a valid Class 5 Drivers' License at all times.
- Must be well organized, detail-oriented and capable of attaining a high level of production with minimal supervision.
- Must have proven communication skills, be strongly service oriented, and be capable of assisting co-workers and customers in a courteous and efficient manner.
- Must be able to fulfill physical requirements of job including: exerting 50-100 lbs of force occasionally, maintain a 10-20 lb force constantly, and able to climb ladders.
- Must have a positive attitude, strong interpersonal skills, and be self motivated.
- Must be able to read and interpret documents and drawings as well as write detailed reports.
- Must be interested and skilled in troubleshooting maintenance issues in a safe and cost effective manner.
- Must have the ability to multi-task and adjust priorities while fulfilling the overall maintenance plan.

**If you are interested in this job posting please apply to Saskatoon Co-op Human Resources, located upstairs in the Avenue C Home Centre (311 Circle Dr. West).**

